

About the Company	Modulus Alternatives Investment Managers Limited is an established Private Credit platform. Currently, it manages two active SEBI registered Category II AIFs. The Manager intends to achieve attractive risk adjusted returns with focus on capital preservation by investing in fixed income instruments of established Companies. Website : https://modulusalternatives.co.in/ LinkedIn : https://www.linkedin.com/company/modulus-alternatives-investment-managers-limited/about/
Job location	Kalina, Mumbai (Work from Office)
Years of Experience	6 – 10
Responsibilities (indicative)	1. Financial Statements - Review of financial statements (including balance sheets and profit & loss) as per applicable accounting standard and associated reports, including performance metrics 2. Audit – Collaborate with Administrators and Auditors to oversee the financial statement audit process and ensure successful completion of Fund Audits. 3. Portfolio Analytics – Calculation of portfolio, fund, share-class, and investor-level performance/returns 4. Deal Operations – Prepare detailed cash flow statements for each deal, execute transactions (both primary and secondary), manage the disbursement process, and coordinate with custodians, banks, and trustees to ensure timely fund flows 5. Fund Accounting – Review Net Asset Value (NAV) of the fund on a monthly basis and reconciliation with NAV packages prepared by the Administrator 6. Data Management - Maintaining accurate and up-to-date fund database and MIS. 7. Fees and Expenses – Calculation and review of management fee and incentive fee. Managing vendor payments, monitoring fund expenses and calculating fund expense ratios. 8. Cash Management & Treasury – Keeping track of investor capital calls, investor distributions and investment into portfolio companies. Deployment of idle funds into liquid mutual funds, government treasuries etc. 9. Valuation - Work with third party valuation service providers to prepare the valuation reports for portfolio companies 10. Reporting – Preparation and review of investor statements and reports. Responding to investor inquiries and provide accurate and timely information. 11. Special Projects – Participation in special operational activities such as investor redemption, fund liquidation etc. 12. Systems, Controls & Processes - Ensuring proper accounting policies, procedures, and internal controls to protect the Fund assets. Creating checklist for various processes. Ensure all operations and activities are following internal policies, and regulatory compliances and within the prescribed regulatory and internal timelines.
Prerequisites	a. CA b. Sound mathematical skill, proficiency in Microsoft Excel c. Eye for detail and thoroughness in identifying errors and inconsistencies
Send your resume on	careers@centrum.co.in

